



# Keystone Exam Administrative Support Plan

Dover Area High School (2018-2019)

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## GOAL STATEMENTS

The aggregate percentage of first-time test takers scoring Proficient or Advanced on Keystone Exams will increase by at least 10% over prior year testing data by August 2019.

## DATA SOURCES

The following data sources will be utilized to plan, monitor, and assess progress towards the above stated goals:

- CDT** – Growth data; Targeted content needs
- Classroom Performance Data** – Grade correlation to CDT data; Student performance on common assessments
- Digital Support Data** - Intervention data from ALEKS & Study Island
- Keystone Exam Scores** - Prior year assessment scores (aggregate & anchor standard)
- PVAAS Projection Reports** – Proficiency projection data for individual courses & students

## SUPPORT PLAN

Strategic Action	Implementation Timeline	Person(s) Responsible
Individual teacher meetings will be held with all Keystone teachers to review relevant and identified data	October 1 – 5, 2018	Principal
A Keystone-aligned walkthrough document will be developed	September 24, 2018	Principal
Walkthroughs will be completed weekly for all Keystone Exam teachers utilizing the Keystone-aligned form	October 9, 2018 – May 1, 2019	Principal Assistant Principals
Keystone teachers will utilize CDT assessments within all Keystone-aligned courses	September 2018 – May 2019	Teachers Assistant Principal (Shelley)
Keystone teachers will participate in the Keystone Intervention Professional Learning Community	September 2018 – April 2019	Academic Facilitator Teachers

Keystone teachers will be provided time during data analysis days and CLC time to review CDT data	September 2018 – May 2019	Principal Academic Facilitator
Keystone teachers will review best practices at high-performing schools	October 2018 – January 2019	Principal
Data review and modeling sessions will be facilitated through departmental time (CLC)	October 2018 – May 2019	Assistant Principal (Weakland)
Monthly meetings will be held with Keystone teachers to review data progress	November 2018 – May 2019	Principal
Monthly meetings will be held with Department Chairs for departments responsible for Keystone Exams to review data progress, intervention plans, and staff need	October 2018 – May 2019	Principal Department Chairs

## ASSESSMENT PLAN

The plan will be assessed and monitored in alignment with the high school data analysis protocol developed by the Instructional Leadership Team and approved by the DASD Board of Directors.

The following hard checkpoints have been specifically identified to assess progress of the plan:

- October 2018**      Following development of differentiated supervision goals from the Keystone Intervention PLC and receipt of PVAAS data
- January 2019**      Prior to and following Winter Keystone administration
- March 2019**      Following receipt of Winter Keystone Exam scores and midpoint Semester 2 CDT
- May 2019**      Prior to and following Spring Keystone Exam administration
- July 2019**      Following receipt of Spring Keystone Exam scores